



The West Bengal Power Development Corporation Limited

(A Govt. of West Bengal Enterprise)

Bidyut Unnayan Bhaban

3/C, LA - Block, Sector - III, Bidhannagar, Kolkata – 700098

NIT No. WBPDCCL/Tend-Adv/Corp.(PR)/10-11/35/Corp/(Job-1/Job-2)

Date: 12-06-2010

Paper Tender Notice No:

1. WBPDCCL/Tend-Adv/Corp.(PR)/10-11/35/Corp/Job 1 Dated 12/06/2010.
2. WBPDCCL/Tend-Adv/Corp.(PR)/10-11/35/Corp/Job 2 Dated 12/06/2010.

Sealed tenders are invited from experienced companies (except Joint Venture/consortium companies) in four parts bidding system. Part-I: Earnest Money, Part-II: Qualifying requirement, Part-III: Techno-commercial bid and Part-IV: Price bid.

Job description: Quantity materialization & quality control, loading supervision, assistance for sampling, supervision at loading point, despatches with escort of indigenous coal including logistic control & monitoring of movement of coal rakes from ECL (Job 1) and MCL (Job 2) to different Power Stations of WBPDCCL. Sourcewise tender paper/papers will be available through written application to the DGM(FM) at the above address against deposition of Rs. 5,000/- for each tender by non refundable Demand Draft in favour of **'The West Bengal Power Development Corporation Limited'**, payable at Kolkata. Tender papers will not be issued in any other mode of payment.

Tender shall be submitted as under

a. **First Part Bid coverage:**

Cover I – Bid Guarantee / EMD

Cover II – Pre bid qualification in three copies comprising of credential. Original documents are to be produced during verification.

b. **Second Part bid coverage**

Cover III – Techno commercial offer without price and with acceptance to all the terms and conditions specified in the tender.

c. **Third part bid coverage**

Cover -IV – Price bid

All the covers as mentioned above shall be individually sealed and superscribed as indicated (in a, b, c above) and should be enclosed in main cover duly sealed and superscribed as

'Tender for escort service for WBPDCCL from.....' against paper tender no.and tender no..... containing Cover -I, Cover -II, Cover -III and Cover -IV in block letters.

1. **Issue of Tender** - The tender papers will be available from **15.06.2010 to 22.06.2010** between **11:00 hrs to 15:00** hrs (except Holidays, Saturday and Sunday) from Deputy General Manager (Fuel Management), WBPDCCL, Bidyut Unnayan Bhawan, 3rd Floor, 3/C LA Block, Sector -III, Saltlake City, Kolkata – 700 098. On written request, the document(s) shall be issued against deposition of **Rs. 5,000/- (Rupees five thousand only)** for each tender by non refundable Demand Draft in favour of **'The West Bengal Power Development**

Corporation Limited', payable at Kolkata. Tender paper will not be issued in any other mode of payment.

2. **Submission of enquiry i.r.t tender/s-** After procurement of the tender document/s, party / parties may submit in writing to Deputy General Manager (Fuel Management), within **24.06.2010 –12-00 hrs** the queries if any on the terms and conditions etc.
3. **Prebid discussion** – In the Pre bid meeting (pre bid discussion) on **25.06.2010 at 15:00 hrs**, the points raised by the party/ parties, any other points required to be discussed further as desired by WBPDCCL shall be clarified / modified. Outcome of the meeting will be a part of the tender which shall be binding on all tenderers irrespective of their participation in the pre-bid discussion. The changes made in the pre bid discussion will be displayed in WBPDCCL's website **www.wbpdccl.co.in**
4. **Submission of tender** –
Tender containing all Steps (Part-I, II, III & IV) is to be submitted at the office of Deputy General Manager (Fuel Management), WBPDCCL, Bidyut Unnayan Bhawan, 3rd Floor, 3/C LA Block, Sector –III, Saltlake City, Kolkata – 700 098 within **13-00hr of 30.06.2010** in a single envelope super scribing the tender no, description and date of opening. Part I and Part-II will be opened on the same date (**30.06.2010**) at **15-00 hr**. After scrutinizing Part I & II, Part III & Part IV will be opened subsequently. The date of opening Part III & Part IV would be intimated in due course. Papers containing envelope of each part should be super scribed also (viz. envelop containing Earnest Money should be superscribed as "Earnest Money against Tender No ..."). No tender will be accepted by post.
5. **Qualifying requirements for tenderers:**
 - i) The bidder should have experience in quantity materialization and quality control, supervision of loading, dispatches, monitoring for movement by railways at loading point and shortage minimization of coal. The bidder should have experience in similar escort service for at least one year during the period of last five financial years. The bidder should submit the relevant documents and certificates including Order Copies supported by successful execution certificate from the controlling officers of the job in support of the experience. The bidder having no liaison experience with Coal Companies & Railways will not be considered. Sub contracting of the job will not be considered.
 - ii)
 - a) The bidder should have executed the work as indicated (i) above of total minimum quantity of 8 (Eight) Million Tonnes of indigenous coal only at least for one year in last five financial years within India by Rail. The bidder's execution of work as aforesaid should be on behalf of SEB / Electricity Companies / NTPC / other State or Central Undertakings as their liaison agent.
 - b) The party should have sufficient work strength / employees in respective field of work as stated in (i) and the party should submit the exhaustive employee list along with their PF account details/documents for last three financial years.
 - c) The party should have own full-fledged office equipped with computers (including e-mail facilities), fax, telephone at Kolkata and also communication facilities at Coal fields for day to day communication.
 - d) The bidder should be financially sound and capable of executing high value contracts. As a proof of their financial capacity the bidder should produce a solvency certificate or a letter of commitment for an amount of Rs. 5 (Five) crores or more from any Nationalized Bank / Scheduled Bank / Foreign Banks in India valid for minimum 1(one) year.
 - e) The bidder should submit the photo copies of Income Tax Return for last three

financial years.

- f) Experience as sub contractor will not be considered.
- g) Party should be capable of keeping the validity of offer for 180 days from the date of opening of price bid of Tender.

6. **Period of Contract** – The period of contract shall be initially for 1 (one) year from the actual date of commencement of work. The contract period may be extended upto another 1 (one) year further at the same terms and conditions and price provided the performance of the party is satisfactory throughout the year.

7. The tender papers are not transferable.

8. **Earnest money** in the form of Bank Draft drawn in favour of **The West Bengal Power Development Corporation Limited, payable at Kolkata or in the form of Bank Guarantee from any Nationalized Bank will be accepted.** The tender wise earnest money amount is given in tender document. Without submission of EMD, tender application will be treated as cancelled.

For successful L1 bidder the EMD will be released without interest after submission of the security deposit.

The Earnest Money of unsuccessful bidder shall be released in due course without any interest but may be forfeited in case of submission of any false document by the party.

9. Acceptance of offers is subject to submission of copies of valid documents as follows;

- i. **Sales tax clearance certificate (for 2008-2009),**
- ii. **Provisional tax clearance certificate (2008-2009),**
- iii. **Valid income tax PAN Number**
- iv. **Valid Service tax registration number**
- v. **Valid Provident Fund (PF) code**

The bidders have to produce the original documents in support at the time of verification.

10. WBPDCCL will have every right to split the job.

11. WBPDCCL reserves the right to accept / cancel the tender / tenders without assigning any reason whatsoever.

Details of the General Conditions of the work are available in the tender document.