



The West Bengal Power Development Corporation Limited

(A Govt. of West Bengal Enterprise)

Bandel Thermal Power Station

P.O. Tribeni, Dist. Hooghly, Pin – 712 503

NIT No.: WBPDC/Adv/Corp.(PR)/09-10/59/BTPS

Date: 01-02-2010

Ref. No.BTPS/P-36/CHP/Chute- clean/09-10/560

Date: 15-01-2010

Sealed Tenders are invited by the General Manager, Bandel Thermal Power Station, P.O. Tribeni, Dist..Hooghly,Pin-712 503,from experienced, resourceful and bonafide contractors who possess all valid documents and necessary clearance certificate from appropriate authority as per Govt. Rules & Regulation with proper experience and financial capacity for execution of the following Contract at BTPS as per terms & conditions detailed in the Tender Document to be issued by the Sr. Manager (Stores & Purchase), BTPS against deposition of Rs.1,000/-(Rupees one thousand only) (Non Refundable) towards cost of Tender documents in cash only at BTPS cash Counter between 10.30A.M. To 01.30 P.M up to 15.02.2010 except Saturday Sunday and holidays.

Description of Work :

TWO (2) YEARS RATE CONTRACT FOR THE JOB OF CHECKING RUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING, CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER ETC. IN CHP AREA, B.T.P.S.

Qualifying Requirements :

- i) The firm should have at least three (3) years experience in Support of execution of similar type of job in the Power Station and system as per B.T.P.S.
- ii) The firm shall furnish documents in support of their capability to execute similar job at Power Stations on NTPC/SEBS/WBPDC/Govt. Undertaking with copies of work orders worth Rs.10 (Ten) Lack each for three years along with completion certificate issued in their favour.
- iii) The firm must have valid ESI & PF Code and possess valid trade license Sales Tax. And Income Tax Clearance Certificate, Service Tax Registration No. and other necessary Certificate as per Govt. Rules and Regulation for Execution of this type of Job.
- iv) The Firm should preferably maintain their site office at B.T.P.S. during execution of the said job.
- v) Legible photocopies of all documents duly attested are to be submitted along with the tender. Original copies of documents are to be produced on demand.
- vi) The tender shall contain the name, postal address, phone and fax nos. etc. for future correspondence.

N.B.:1) Bidder must have to submit all relevant original documents at any time with 2 (Two) days notice after opening of tender, falling of which it may be treated that he is not interested for the tender.

Earnest Money :

Earnest Money for an amount of Rs.30, 000/- (Rupees thirty thousand only) in the form of Demand Draft need to be submitted along with offer in a separate envelope.

Sd/-
(DEBABRATA DEY)
GENERAL MANAGER, B.T.P.S.

**THE WEST BENGAL POWER DEVELOPMENT CORPORATION
LIMITED**

(A Government of West Bengal Enterprise)

**Corporate Office: Vidyut Unnayan Bhawan, Plot No.3/C, LA Block, Sect.-3,
Bidhannagar, Kolkata – 700098**

**BANDEL THERMAL POWER STATION
P.O.: TRIBENI DIST.: HOOGHLY**

TENDER DOCUMENTS FOR:

**TWO (2) YEARS RATE CONTRACT FOR THE JOB OF CHECKING
ROUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR
CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING,
CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER
ETC. IN CHP AREA.**

AT

**BANDEL THERMAL POWER STATION
WEST BENGAL POWER DEVELOPMENT
CORPORATION LIMITED**

THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Office of the General Manager
Bandel Thermal Power Station
Tribeni : Hooghly

Phone No.: 2684 - 6369
Fax No : (033) 2684 -6151

TENDER DOCUMENTS FOR TWO (2) YEARS CONTRACT FOR THE JOB OF CHECKING RUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING, CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER ETC. IN CHP AREA, B.T.P.S.

NIT No.: WBPDC/Adv/Corp.(PR)/09-10/59/BTPS

Date: 01-02-2010

Ref. No.BTPS/P-36/CHP/Chute-Clean/09-10/560

Date: 15-01-2010

Last date of sale of Tender Paper	14.30 Hrs. on 15.02.10
Date & Time for Pre-bid discussion at :	14.30 Hrs. on 18.02.10
Last Date & Time of Submission of Tender upto :	14.00 Hrs. on 25.02.10
Opening of Earnest Money (Part – I) & Qualifying Requirement (Part-II) :	15.00 Hrs. on 25.02.10
Opening Date & Time of Techno-Commercial bid (Part –III) :	To be intimated in due course
Opening Date & Time of Price-bid (Part – IV) :	To be intimated in due course
Cost of Tender Documents:	Rs.3000/- (Non refundable)

Issued to :-

M/s.

Sd/-
 Signature of the Issuing Authority : Sr.Manager(Stores &Purchase)/

Sr.Manager(Purchase)

Corporate Office : Fax No. (91-033) 2339-3186/2339-3286. Phone No. (91-033) 2339-0571/2339-3100.

**BTPS : Fax No. (91-033) 2684-6151. Phone No. (91-033) 2684-6369 (GENERAL MANAGER)
 (91-033) 2684-5085 (STORES & PURCHASE)
 (91-033) 2684-6369 (ACCOUNTS)**

THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Corporate Office : Vidyut Unnayan Bhawan, Plot No.3/C, LA Block, Sect.-3, Bidhannagar,
Kolkata – 700098

NIT No.: WBPDC/Adv-Corp.(PR)/09-10/59/BTPS

Date: 01-02-2010

Ref. No.BTPS/P-36/CHP/Chute-Clean/09-10/560

Date: 15-01-2010

DESCRIPTION OF WORK : TWO (2) YEARS RATE CONTRACT FOR THE JOB OF CHECKING RUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING, CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER ETC. IN CHP AREA, B.T.P.S.

Information to Bidders

This is a 4(four) Part bidding System containing Earnest Money (Part-I), Qualifying Requirement (Part-II), Techno-Commercial (Part-III) & Price Bid (Part-IV). The same will be received and evaluated by WBPDC, BTPS from technical and financial point of view to make a selection in the best interest of WBPDC, BTPS for the complete contract covered under the tender document.

Tender documents consist of the following :

1.0 Earnest Money (Part-I) :

- 1.1 The Tender must be accompanied by Earnest Money Deposit of Rs.30,000.00 (Rupees Thirty Thousand only) in the form of Demand Draft / Pay order (on any Bank approved by R.B.I.). . The D/D or Pay Order shall be drawn in favour of “WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED”,BTPS on State Bank of India,Tribeni Branch (0225). The Earnest Money must be sent along with the tender in a separate sealed cover. The Earnest Money will be refunded to the unsuccessful tenderers after finalisation of the contract. Tenders submitted without Earnest Money shall be deemed to be incomplete and will be cancelled and no exemption in payment of Earnest Money will be allowed. The Earnest Money of the successful Tenderer/Tenderers may be released later on submission of Performance Bank Guarantee Bond, if applicable. The Earnest Money is liable to be forfeited if the successful tenderer fails to execute the contract.
- 1.2 No interest will be payable by WBPDC on the above Earnest Money deposit. Earnest Money of the unsuccessful tenderers will be refunded to them in due course after placement of order.
- 1.3 The WBPDC reserves the right of forfeiture of Earnest Money deposit in case the tenderer after opening of tender withdrawn, amends, impairs, derogates or revokes his tender within the validity period or extension thereof.
- 1.4 Earnest Money submitted against any other tender at BTPS or WBPDC cannot be transferred as Earnest Money (Partly or fully) for the instant tender.

2.0 Qualifying Requirement (Part-II)

All the documents as stated under are to be submitted in a sealed envelope. Please make sure that all the points have been covered as stipulated in the tender documents, otherwise tender will be treated as rejected.

- 2.1 Documents in support of qualifying requirement of tenders as stipulated in the notice inviting tender are further clarified as below:
 - i) The firm must have at least three (3) years experience duly supported by documents for execution of similar type of job in the Power Station and system as per B.T.P.S.
 - ii) The firm shall furnish documents in support of their capability to execute similar job at Power Stations of NTPC/SEBS/WBPDC/Govt.Undertaking with copies of work orders worth Rs.10 Lacks each for three years along with completion certificate issued in their favor.

- iii) The firm must have valid ESI & PF Code and posses valid trade license, Sales Tax & Service Tax Registration No. For outsider firms, ESI Code may be exempted if they do not come under the purview of related laws. Income Tax Clearance Certificate and other necessary Certificate as per Govt. Rules and Regulation for Execution of this type of Job have to be submitted.
- iv) The Firm should preferably maintain their site office at BTPS during execution of the said job. Selected party may have to perform during night hours by their own arrangements.

2.2 Legible photocopies of all documents duly attested are to be submitted along with the tender. Original copies of documents are to be produced on demand.

2.3 The tender shall contain the name, postal address, phone and fax nos. etc. for future correspondence.

N. B.:1) Bidder must have to submit all relevant original documents at any time within 2 (Two) days notice after opening of tender, failing of which it may be treated that he is not interested for the tender.

3.0 Techno-Commercial Part (to be submitted in a separate sealed envelope)

3.1 All conditions of contract as per this tender document should be abided by.

3.2 Payment term shall be specifically mentioned in the tender. Deviation of payment Term may not be accepted.

4.0 Price-bid (Part-IV) : Price Schedule (as per Contract mentioned in the general conditions of contract) and Annexure-A ,shall be submitted in a separate sealed envelope.

5.0 Pre-bid discussion:

It is intended to have a Pre-bid discussion at this Office on 18.02.10 at 02.30 P.M. to provide any additional information and to furnish clarification if any, needed on the Scope of Work and tender documents. Any modification or addenda of tender documents issued shall also be part of this tender document. Party/parties not attending the discussion shall also be under purview of the modification/addendum if any and it would be the responsibility of the party/parties to collect the papers containing the modification/addendum and submit tender accordingly

6.0 Mode of submission of tender :

6.1 All separately sealed envelope covers containing necessary documents shall have to be suitable super scribed as EMD/Qualifying Requirement/Techno-Commercial Bid/Price Bid as the case may be and shall bear reference to the name of the work and notice inviting tender (NIT).

6.2 The tender containing four separately sealed envelopes i.e. EMD (Part-I), Qualifying Requirement (Part-II), Techno-Commercial Bid (Part-III) and Price Bid (Part-IV) shall be sealed in one envelope marked Tender Documents (four parts) and shall bear reference to the name of work and NIT. This sealed envelope shall be submitted at the above Office within 14.00 Hrs. on 25.02.10.

6.3 The tender may be submitted by post/in person/through courier service at the above office. Tender submitted by Telex/Fax or telegraphic tender will not be accepted. Tenders received after the due date and time will not be considered.

6.4 All the costs and expenses incidental to the submission of the tender, discussions, conferences, if any, shall be to the account of the tenderer irrespective of whether the tender is accepted or not and WBPDCCL will not bear any liability whatsoever on such costs & expenses.

6.5 The tender once submitted by a tenderer shall become the property of WBPDCCL and WBPDCCL will have no obligation to return the same to the tenderer.

7.0 Opening of Tender :

7.1 The tenders will be opened in presence of the attending tenderers or their representative at the time & date set for opening of tender as specified hereunder or on the extended tender opening of date and time of tender in case any extension is made thereafter to be notified to the tenderers. Tenderers' authorized representatives (up to two persons) may attend the opening.

- 7.2 The due date and time of opening of EMD (Part-I) & Qualifying Requirement of bidder (Part-II) is 15.00 Hrs. 25.02.10. After opening of the main cover, the envelope containing the EMD will be opened first and if EMD of requisite amount in proper mode is found only then envelope containing Qualifying Requirement will be opened.
- 7.3 Techno-Commercial (Part-III) of tender of those tenderers who will be considered qualified in Part I & II by WBPDCCL will be opened subsequently at a later date. The due date & time of opening of Techno-Commercial bid will be duly intimated.
- 7.4 Price-bid (Part-IV) of the tender of those tenderers who will satisfy qualifying requirements and who will accept technical and commercial terms & conditions of this tender shall be opened subsequently at a later date. The due date and time of opening of the Price Bid will be duly intimated.
- 8.0 **Evaluation of Tender.**
- 8.1 Issuance of tender document will not be construed to mean that such tenders are automatically considered qualified for the entire tender process.
- 8.2 The WBPDCCL reserves the right to accept any tender or reject any or all tenders or cancel/withdraw the invitation of tenders without assigning any reason for such decision. Such decision by WBPDCCL shall not be subject to question by any tenderer and WBPDCCL shall bear no liability consequent upon such decision and the tenderers shall have no claim in this regard against WBPDCCL.
- 8.3 Evaluation of tender by WBPDCCL will be based on the information and documentary evidence submitted by the tenderers in response to the tender documents. The requirements as stipulated in the tender notice and documents are the minimum and WBPDCCL has the right to request for additional information.
WBPDCCL reserves its right to reject any tender, if in the opinion of WBPDCCL the qualification data/documentary evidence submitted by the tenderer is incomplete/inadequate or tenderer is found not qualified to perform the work satisfactorily. The WBPDCCL reserves the right to reject any tender if the tenderer is found to be disqualified for providing incorrect and/or false information.
- 8.4 **The WBPDCCL does not bind itself to accept the lowest tender and also reserves the right to split the work amongst more than one tenderer and also reserves the right to reject any or all tenders without assigning any reason whatsoever.**
- 8.5 Notwithstanding, any thing stated above or elsewhere, the WBPDCCL reserves the right to assess the capability and capacity of the tenderer, should the circumstances warrant such assessment in the overall interest of the WBPDCCL.

GENERAL CONDITIONS OF CONTRACT

A. SCOPE OF WORK :-

Following operational jobs are required to be done at Coal Handling Plant, 1-5th Unit at all locations in three shifts daily round the clock basis: -

- i) The checking of conveyor routes.
- ii) Making of gate change over between the transfer chutes.
- iii) The cleaning of conveyor chutes.
- iv) The cleaning of crusher internal.
- v) The cleaning of screen internal.
- vi) Making of gate change over between the screen and crusher.
- vii) The cleaning of mobile tripper chutes.
- viii) The cleaning of Boom Stacker chutes.

B. Terms and Conditions :

- i. The job is to be extended in three shifts daily round the clock basis.
- ii. The contractor shall be responsible to deploy 6 (six) persons for the period from November to June and 8 (eight) persons for the period during July to October to fit the mentioned job in each shift i.e. from 6 a.m. to 2 p.m., 2 p.m. to 10 p.m. and from 10 p.m. to 6 a.m. every day including Sundays & Holidays.
- iii. The labours for each shift (Six/Eight as applicable) shall report to the Engineer-in-Charge on shift duty or his authorized representative at the beginning of each shift and follow their instructions to execute the job. A Register shall be maintained by Controlling Officer.
- iv. The labour may be tagged with our shift Sramiks for doing various types of general operations jobs as per requirement of the plant.
- v. The contractor shall replenish any absenteeism immediately. If the contractor fails to arrange substitute, penalty at equal rate of the labour charges will be deducted from the monthly bill. For this, the contractor must mention the work force in his shift to be deployed by them.

*** During the shut down of any Units manpower requirement may be reduced as per decisions of Controlling officer, accordingly labour charges will be deducted in proportionate way.**

Full names of the working personnel for each shift are to be submitted daily by the concerned contractor to the Engineer-in-Charge on shift duty.

3. **Rate :** The rate should be quoted firm throughout the contract period and inclusive of ESI, PF and other statutory benefits.
No escalation, in any way shall be entertained.
Rate should be quoted exclusive of Service Tax.
4. **Contractual Period :**The contractual period of this rate contract order will be for 2 (two) years with a provision of three (3) months extension with same rate, terms & conditions.
5. **Controlling Officer :** The Senior Manager (Mech.) Utility, BTPS or his authorised representative.
6. **Paying Officer :** The Senior Manager (F&A), BTPS.

7. **Payment :**
 - a) 90% payment will be made on submission of properly drawn out monthly progressive bill along with M.B. duly certified by the Controlling Officer
 - b) And balance 10% payment, which will be retained as Security Money, will be released after expiry of contract period after due certification by the Controlling Officer
8. **Accident :** WBPDCCL in any way, will not be held responsible for personnel of the Party, if any accident occurs on execution of job on duty during the contract period.
9. **Termination of Contract :** The WBPDCCL, reserves the right to terminate the contract at any time with 2 (two) days' notice duly to unsatisfactory performance of the job/ any part of the contract within the contract period. The decision of WBPDCCL authority shall be final.
10. **Accommodation :** Accommodation may be provided for your personnel, if available, on rental Basis as per rules. But exact need for such accommodation must be placed in writing to Sr. Manager (P&A) on selection. If not available, you are to make your arrangements near the Plant.
11. **Security :** 10% Value of the Order bill will be deducted as Security Deposit. The total Security Deposit Money will be refunded on expiry of the Contract Period.
12. **Service Tax:** To be paid as per Govt. Rules ,if applicable (Service Tax registration no. should be mentioned in the offer).
13. **Liquidated damages:**
 - A) If the job not completed within the shift as specified by the Controlling Officer or if you fail to effect execution of the ordered jobs, as the time is the essence of contract, in that case WBPDCCL HAS EVERY RIGHT WITHOUT ANY PREJUDICE TO ANY OTHER CAUSES TO TERMINATE THE CONTRACT FORTHWITH OR HAVE THE BALANCE JOB ALLOTTED TO ANY OTHER AGENCY AND YOU SHALL BE FULLY LIABLE TO COMPENSATE THE LOSS THAT MAY OCCUR TO THE WBPDCCL ON THE ACCOUNT. THE EXPENDITURE SHALL BE DEDUCT FROM YOUR MONTHLY BILL WITHOUT SHOWING FURTHER REASON.
 - B) If any intimation for any job cannot be given by us to your site camp due to absence of your personnel within the specified time and if you fail to start the job within 2 (two) hours from the time of intimation or if you fail to complete the job within reasonable period s as will be assessed by the Controlling Officer, a Penalty @ ½% of the charge for the job will be deducted from your bill for each and every hour of delay or part thereof, limited to an amount equal to 2 ½% of the charges for the job. Decision of Shift Engineer regarding absence of your persons in the shift shall be final.
14. **Miscellaneous:** As per Annexure-(I) enclosed.

FORMAT - A

**THE WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED
OFFICE OF THE GENERAL MANAGER : B.T.P.S, TRIBENI, HOOGHLY
PIN 712-503, PH. NO. (033) 2684-5085, FAX NO. (033) 2684-6151**

TWO (2) YEARS RATE CONTRACT FOR THE JOB OF CHECKING RUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING, CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER ETC. IN CHP AREA, B.T.P.S.

NIT No.: WBPDC/Adv-Tend/Corp.(PR)/09-10/59/BTPS

Date: 01-02-2010

Ref. No.BTPS/P-36/CHP/Chute-Clean/09-10/560

Date: 15-01-2010

The bidder shall quote price strictly as per the following format:

Name, Address & Telephone No. of the Tenderer

Name of the person to whom all correspondences to be made:

Name & address of the organization :

Offer no. & Date:

Price Schedule

Description of Job	Year of the Contract	Time period (duration)	Unit rate (Rs.) per day	No. of days	Amount (Rs.)
RATE PER MAN-DAY I.R.O. ANNUAL RATE CONTRACT FOR THE JOB OF CHECKING RUTES, MAKING OF GATE CHANGE OVER, CLEANING OF CONVEYOR CHUTES, CLEANING OF CRUSHER INTERNAL DURING JAMMING, CLEANING OF SCREENS, MAKING OF GATE OF SCREEN TO CRUSHER ETC. IN CHP AREA, B.T.P.S. AS PER SCOPE OF WORK AND TERMS & CONDITIONS OF OUR N.I.T.	For the year 2010	a) Jan. to June & Nov. to Dec. b) July to Oct.			
	For the year 2011	a) Jan. to June & Nov. to Dec. b) July to Oct.			
	For the year 2012	a) Jan. to June & Nov. to Dec. b) July to Oct.			

Notes :

i) Rate should be firm throughout contract period. (No escalation in any way can be entertained)

ii) Price should be quoted exclusive of Service Tax. and Service Tax should be mentioned separately.

iii) Bidder to note that price indicated above shall be considered for evaluation and hence should be Completed in all respect for the full scope defined and considering all terms & conditions agreed.

iv). Any item not included in this price quoted above and shown separately will not be taken cognizance of and shall be liable for rejection.